

## Moulton Parish Council

### Risk assessment for installation and rotation of Vehicle Activated Sign (VAS)

R = Risk      C = Consequence      L = Likelihood      Risk Score: 1-3 = acceptable risk      4-6 = planned action      7-9 = immediate action or cessation of operation

Consequence score: 1 = minor      2 = medium      3 = major

Moulton Parish Council owns two Vehicle Activated Sign. There are three VAS sites in Moulton, one in Newmarket Road, one in Dalham Road and one at the Kentford entrance to Moulton near the primary school. The signs are rotated on a monthly basis by volunteers. Each VAS has two batteries which are removed weekly for recharging and replaced with two fully charged batteries.

Hazard (A source of potential danger)	Assessment of risk			Who might be harmed and how?	Precautions/management of risk	Further risk controls required	To be actioned by:	Date completed:
	L	C	R					
<b>Manual Handling of VAS at max 2m height</b>	2	2	2	Team members – muscular injury.	The VAS can be handled by one person provided that the batteries are removed first.	Remove batteries before moving the VAS. If the unit is too heavy for one person, two team members to lift it.	Team members	
<b>Parking for team's vehicle</b>	2	3	3	Team members and vehicle hit/injured when stationary.	Team members to identify safe parking place.	Choose to park safely/defensively.	Team members	
<b>Proximity of traffic to team members and their vehicle</b>	2	2	2	Team members hit/injured by traffic.	Team members wear Hi-vis jackets and try and avoid being away from the road.	Works to be abandoned if team members uncertain that they can be seen by motorists.	Team members	
<b>Safe use of tools by team members.</b>				Team members.	Only use appropriate tools for the job.		Team members	
<b>Charging of batteries by team members.</b>	3	1	3	Team members. Fire risk if battery left unattended.	Avoid overnight charging.		Team members	

Name of team leader:

Signature:

Date:

Contact number:

DRAFT