

MOULTON PARISH COUNCIL
Minutes of the meeting held on Monday 17th March 2025

Parish councillors present: David Almond (Chairman), Mark Price (Vice Chairman), Doug James, Tim James, Jane Horsnell, Richard Edge, Ryan Bragg and Richard Mather.

Also present: Joanne Kirk (clerk), County Councillor Andy Drummond and four members of the public.

1. Acceptance of apologies for absence.

Parish Councillor John Derry sent his apologies and the reason for absence was accepted.

2. Declaration of Interest in items on the agenda and dispensation requests.

Mark Price and Doug James declared an interest in item 9I on the agenda.

3. Approval of minutes of the meeting held on 20th January 2025.

It was resolved that the minutes were correct. The chairman then signed them.

4. Public Session.

The following issues were raised during the public session:

- One resident spoke about the local railway station at Kennett and trying to get additional services during the daytime. He has been in touch with Nick Timothy MP and has arranged a meeting with him. He asked if a Parish Council representative would be able to attend. Mark Price agreed to join the meeting.
- Parking problems in Church Road and people parking on the grass near the church and adjacent to Church Road.

5. County Councillor's report.

A written report was received and is available on the Moulton website at <https://moulton.onesuffolk.net/parish-council/meetings/>

County Councillor Andy Drummond spoke about Devolution. Suffolk County Council supports a One Suffolk unitary council. West Suffolk Council is exploring the option of two unitary councils West Suffolk and East Suffolk.

He updated the Parish Council about Boy's Grave Junction. Suffolk County Council underestimated the traffic management required and this has delayed the installation of the signs. They have now been ordered but Suffolk County Council does not have a planned date for the work.

Moulton Parish Council thanked Cllr Andy Drummond for his locality funding for Moulton's new VAS.

6. District Councillor's report.

No report was received.

7. Police issues

No issues were raised.

8. Update on the list of actions agreed at the last meeting.

There were no outstanding councillor actions. The PIR light near the church has now been installed.

9. Finance

a) Approval of any payments and signing of Schedule of Payments.

It was resolved that the following payments would be approved:

- J P Kirk - expenses - LGA 1972, s111 – **£25.28.**
- CPRE – annual subscription – GPC- **£36.00.** Would you like to increase the amount?
- Scribe - annual subscription - LGA 1972, s111 - **£414.72**
- HMRC – NI - LGA 1972, s111 - **£99.51**
- HMRC – PAYE - LGA 1972, s111 - **-£10.80**
- Suffolk County Council – Street light energy and maintenance - Parish Council's Act 1957, s3 – **£1,753.68 + VAT.**
- G MacGregor – Padlock for VAS – Road Traffic Regulation Act 1984, s.72 - **£21.99**

Mark Price and Tim checked and signed the Schedule of Payments.

b) Approval of payments authorised between meetings.

No payments were authorised between meetings.

c) Statement of receipts and payments made since the last meeting.

It was resolved that the statement of receipts and payments would be approved.

Receipts

| Date | Bank | Description | Supplier | Total |
|------------|------------------------|-----------------------|---------------|--------|
| 03/02/2025 | Lloyds current account | Playing field licence | Force Fitness | £25.00 |

Payments

| Date | Minute | Description | Supplier | Total |
|--|---------|----------------------------------|-------------------------|-----------|
| 21/01/2025 | 171/17a | Clerk's expenses | Joanne Kirk | £19.40 |
| 21/01/2025 | 174/12c | PIR light | Lumena | £144.00 |
| 12/02/2025 | 160/11c | New speed sign | Elan City Ltd | £2,700.00 |
| 12/02/2025 | 175/15c | Coloured drawing of village sign | The Village Sign People | £150.00 |
| Staff costs as per confidential cashbook | | | | |

Transfers from reserve account to current account:

| | |
|------------|-----------|
| 12/02/2025 | £4,000.00 |
| 21/01/2025 | £1,500.00 |

d) Bank balances and confirmation of bank reconciliation as of 28th February 2025.

| | |
|----------------------------|--------------------|
| Lloyds current account | £1,245.64 |
| Lloyds reserve account | £51,108.01 |
| Cambridge Building Society | £50,000.00 |
| Total in banks | £102,353.65 |

Mark Price and Tim James verified and signed the bank reconciliations.

e) Update on the financial checks carried out by a councillor.

Ryan Bragg had checked the Parish Council's accounts and signed the Internal Control Report. Two minor issues were raised, the date on the Standing Orders was incorrect and a set of minutes were missing. The date has now been amended and the signed minutes included.

f) To review the income and expenditure for 2024/25 against the budget and the Council's reserves.

Councillors reviewed the receipts and payments for 2024/25 against the budget. At year-end Moulton Parish Council will be over budget due to the following overspends:

| Yearend budget summary | |
|-------------------------------------|--|
| Overspends at year end | |
| External audit fee | |
| Budgeted | £220 |
| Actual | £315 |
| Difference | -£95 Higher fee as Council's income exceeded £50,000 due to legacy gift of £20,000. |
| Phone costs | |
| Budgeted | £40 |
| Actual | £53 |
| Difference | -£13 Costs shared proportionately between clerk's 5 parish councils. |
| Highway work - road signs | |
| Budgeted | £1,000 |
| Actual | £1,484 |
| Difference | -£484 |
| Explanation | |
| Directional sign for Moulton | £538 |
| Crossroads | |
| Bend warning sign and road markings | £873 |
| Assessment of Westcotec VAS | £73 |
| | £1,484 |
| Speed limit implementation | |

| | | |
|---|-----------------|-----------------------------------|
| Budgeted | £500 | |
| Actual | £6,565 | |
| Difference | -£6,065 | |
| Explanation | | |
| New speed signs (VAS) | £6,429 | |
| Fixing clamps for VAS | £83 | |
| Padlock and drill bits for VAS | £53 | |
| | £6,565 | |
| Grass cutting | | |
| Budgeted | £3,000 | |
| Actual | £4,512 | (7 cuts) |
| Difference | -£1,512 | Reserves used to cover shortfall. |
| Riverbanks | | |
| Budgeted | £300 | |
| Actual | £668 | |
| Difference | -£368 | Reserves used to cover shortfall. |
| Defibrillator maintenance | | |
| Budgeted | £50 | |
| Actual | £126 | |
| Difference | -£76 | Reserves used to cover shortfall. |
| Tree survey | | |
| Budgeted | £0 | |
| Actual | £325 | |
| Difference | -£325 | |
| Other payments | | |
| Budgeted | £0 | |
| Actual | £52,386 | |
| Difference | -£52,386 | |
| Explanation | | |
| Refreshments for CSW meeting | £87 | |
| Tree watering bags | £29 | |
| Keys for the Green and playing field | £24 | |
| Posts for The Green | £445 | |
| Payment to open new savings account | £50,000 | |
| Refund of cost of street light unit 31 | £1,236 | |
| Donation | £250 | |
| PIR light | £120 | |
| Coloured drawing of village sign | £150 | |
| Replacement tree for the Green | £45 | |
| | £52,386 | |
| GPC/S137/Charitable donations | | |
| Budgeted | £200 | |
| Actual | £636 | |
| Difference | -£336 | |
| Details of GPC/S137/Charitable donations | | |
| Membership CPRE | £36 | |
| Donation Newmarket Day Centre | £200 | |
| Donation Magmas | £100 | |
| Donation Our Special Friends | £100 | |
| West Suffolk Citizen's Advice | £100 | |
| Parish archivist | £100 | |

| | | |
|--|----------------|---|
| | £636 | |
| Dog fouling bags | | |
| Budgeted | £50 | |
| Actual | £74 | |
| Difference | -£24 | Reserves used to cover shortfall. |
| Playing field maintenance (repairs to play equipment) | | |
| Budgeted | £500 | |
| Actual | £4,605 | |
| Difference | -£4,105 | Reserves used to cover shortfall. |
| Explanation | | |
| Repairs to play equipment | £2,040 | |
| Repairs to play equipment | £2,185 | |
| Painting bus shelter and slide | £380 | |
| | £4,605 | |
| Playing field - other | | |
| Budgeted | £0 | |
| Actual | £1,135 | |
| Difference | -£1,135 | Two new picnic benches. £500 locality funding received. |
| Pest control | | |
| Budgeted | £400 | |
| Actual | £550 | |
| Difference | -£150 | Reserves used to cover shortfall. |
| Staff costs | | |
| Budgeted | £11,100 | |
| Actual | £11,823 | |
| Difference | -£723 | Pay increase took salary above personal allowance and threshold for employer's NI |

Reserves

| Earmarked Reserve | Opening Balance | Transfers | Spend | Receipts | Current Balance |
|---|------------------------|------------------|--------------|-----------------|------------------------|
| Off road car park | £9,464 | £1,000 | | £950 | £11,414 |
| SCC Street lighting Contract | £2,419 | £764 | £1,770 | | £1,413 |
| Grass cutting | £997 | £3,000 | £4,512 | | -£515 |
| Defibrillator maintenance | £774 | £50 | £126 | | £698 |
| Dog fouling bags | £510 | £50 | £74 | | £486 |
| Village maintenance - bus shelter and phone box | £10,600 | £400 | £190 | | £10,810 |
| Riverbanks | £1,986 | £300 | £668 | | £1,618 |
| Pest control | £600 | £400 | £550 | | £450 |
| Playing field maintenance | £10,872 | | £4,650 | | £6,222 |
| Playing field - goal posts, nets etc | £2,500 | | | | £2,500 |
| Playground safety inspections | £1,679 | £200 | | | £1,879 |
| S137/GPC/charitable donations | | £200 | £536 | | -£336 |
| Office equipment | £417 | £200 | £169 | | £448 |
| Election costs | £3,418 | £200 | | | £3,618 |
| Training and travel costs - clerk and councillors | £149 | £50 | | | £199 |
| Village project | £6,000 | £500 | | | £6,500 |
| Speed limit implementation | £5,600 | £1,000 | £6,458 | | £142 |
| VAS contingency fund | £400 | £200 | | | £600 |
| Wildlife working group | £300 | £100 | | | £400 |

| | | | | |
|---------------------------------|-----------------|----------------|----------------|----------------|
| Playing field fence | £2,550 | £500 | | £3,050 |
| Road safety improvements | £11,244 | £4,000 | | £15,244 |
| Tree works | £2,250 | £2,000 | | £4,250 |
| Village Green (general) | | | | £0 |
| Village green track maintenance | £5,225 | £1,000 | £533 | £5,692 |
| Village maintenance - general | £500 | £1,200 | | £1,700 |
| Village events | £500 | £500 | £253 | £747 |
| Road signs | -£523 | £1,000 | £1,484 | -£1,007 |
| SCC Highways licences | £300 | £300 | | £600 |
| Speed surveys | £375 | £500 | | £875 |
| Tony Franklin Fund | £20,000 | | | £20,000 |
| | £101,105 | £19,614 | £21,973 | £950 |
| | | | | £99,696 |

- g) To review the register of fixed assets and insurance values and check that the level of insurance cover is adequate.

| Asset Description | Purchase Value | Insurance Value | |
|---|----------------|-----------------|-----------------|
| Municipal Infrastructure | | | |
| Playground equipment | | | |
| 2 bay 4 seat swing seat | £2,445 | £2,878 | |
| 2 bay cradle swings | £2,087 | £2,457 | |
| Ark springer | £652 | £989 | |
| basketball net and post | £1 | £1,436 | |
| Galaxy supernova roundabout | £3,855 | £4,932 | |
| Kinderslide | £1,757 | £2,068 | |
| Kompan cableway | £8,000 | £14,905 | |
| Norleg climbing structure | £7,823 | £9,957 | |
| Eco smart safety matting | £3,572 | £5,885 | |
| Wicksteed buddy board | £2,569 | £3,296 | |
| Octopus see saw | £708 | £2,330 | |
| Safety tiles around play equipment | £10,000 | £11,770 | |
| Turfgard surface and pegs | £1 | £500 | |
| Goal post and wheels | £1,350 | £2,943 | |
| Goal post nets | £177 | £294 | |
| Perimeter fence and gates | £640 | £450 | |
| Floodlights | | £3,210 | |
| SUB TOTAL | £45,637 | £70,300 | |
| The Green | | | |
| Village pump | £1,686 | £2,354 | |
| Oak fencing around village pump | £394 | £463 | |
| Pole gate to village green | £1 | £142 | |
| Recycled plastic posts for the Green | £4,793 | £5,885 | |
| Perimeter boundary stakes | £1 | £50 | |
| Additional recycled plastic posts for the Green | £445 | £445 | Bought 01/07/24 |
| SUB TOTAL | £7,320 | £9,339 | |
| Bins | | | |
| Dog bin | £1 | £422 | |
| Dog bin | £1 | £320 | |
| Dog bin | £1 | £320 | |
| Dog/waste bin | £392 | £461 | |
| Glasdon Grit bin | £1 | £117 | |

| | | | |
|---|----------------|----------------|-------------------------|
| Glasdon grit bin | £225 | £265 | |
| Glasdon grit bin | £225 | £265 | |
| Glasdon grit bin | £1 | £265 | |
| Glasdon grit bin | £1 | £265 | |
| SUB TOTAL | £848 | £2,700 | |
| Benches and picnic tables | | | |
| Bench | £200 | £235 | |
| Circular seat and tree guard | £3,219 | £4,708 | |
| Decorative Cypress bench | £505 | £595 | |
| Hardwood wayside seat | £450 | £530 | |
| Hardwood wayside seat | £450 | £530 | |
| Moorland bench | £213 | £250 | |
| Picnic bench | £0 | £0 | Disposed of 24/07/24 |
| Picnic table | £0 | £0 | Disposed of 24/07/24 |
| Weston picnic table | £684 | £805 | |
| Weston picnic table 2 | £684 | £805 | |
| Seats on riverbank x 2 | £2 | £706 | |
| Memorial bench | £1 | £1 | |
| Wooden table with seats | £300 | £353 | |
| Stapleton 10 ft wooden seat | £405 | £477 | |
| Information signs | | £214 | |
| Recycled plastic picnic bench | £535 | £535 | Bought 24/07/24 |
| Recycled plastic picnic bench | £535 | £535 | Bought 24/07/24 |
| SUB TOTAL | £8,183 | £11,279 | |
| Road and footpath signs | | | |
| New Moulton Sign | £144 | £177 | |
| Post for new Moulton sign | £73 | £90 | |
| Sign on foot post | £155 | £183 | |
| Sign on foot post | £155 | £183 | |
| Public footpath sign | £320 | £377 | |
| Public footpath sign | £320 | £377 | |
| Yellow backed Give Way sign | £117 | £137 | |
| Village gateways | £3,290 | £3,520 | |
| Signs for village gateways | £1,085 | £1,161 | |
| Directional sign for Moulton Crossroads | £538 | £538 | Bought 02/07/24 |
| SUB TOTAL | £6,197 | £6,743 | |
| Street furniture | | | |
| BT phone box | £1 | £3,000 | |
| Bus shelter | £6,715 | £11,770 | |
| Memorial plaque | £90 | £106 | |
| Metal village sign | £1,055 | £2,943 | |
| Footpath map and noticeboard | £1 | £1,177 | |
| Footpath map and noticeboard | £1 | £1,177 | |
| Noticeboard | £1,000 | £1,177 | |
| Weathershield noticeboard | £531 | £625 | |
| Recycled plastic planters. | £651 | £696 | |
| SUB TOTAL | £10,045 | £22,671 | |

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|--|-----------------|-----------------|-------------------------|
| External lighting | | | |
| 56 street lighting columns | £16,800 | £19,774 | |
| SUB TOTAL | £16,800 | £19,774 | |
| Offroad car park | | | |
| Fencing | £800 | £1,177 | |
| Gates | £2,000 | £3,531 | |
| Tarmac surface | £5,000 | £11,770 | |
| Bollards | £700 | £2,354 | |
| SUB TOTAL | £8,500 | £18,832 | |
| Speeding | | | |
| Westcotec battery speed sign | £0 | £0 | Disposed of 27/09/24 |
| Westcotec mini SID | £3,075 | £3,620 | |
| Solar speed sign | £2,276 | £2,679 | |
| Evolis solar speed signs x 2 | £4,500 | £4,500 | Bought 05/08/24 |
| Evolis solar speed sign | £2,250 | £2,250 | Bought 18/10/24 |
| SUB TOTAL | £12,101 | £13,049 | |
| Other | | | |
| War memorial | £1 | £17,655 | |
| Defibrillator and cabinet | £2,000 | £2,354 | |
| SUB TOTAL | £2,001 | £20,009 | |
| All risk items | | | |
| Speed gun | £925 | £1,089 | |
| Speed watch signs x 2 | £240 | £285 | |
| Lockdown wheelie bin (off road car park) | £290 | £310 | |
| Total all risk items | £1,455 | £1,684 | |
| Other | | | |
| Projector and screen | £508 | £647 | |
| Freestanding shelving in village hall | £42 | £60 | |
| Office table in village hall | £69 | £82 | |
| New printer | £169 | £169 | Bought 10/10/08/24 |
| SUB TOTAL | £787 | £958 | |
| Land | | | |
| Playing field | £1 | £1 | |
| Village Green | £1 | £1 | |
| | £2 | £2 | |
| Total asset value | £119,876 | £197,338 | |

The Parish Council's current asset value is **£119,876**. The insurance value is **£197,338**.

Nine new assets were purchased in 2024 – 25:

- 2 x recycled plastic benches
- 3 x Evolis speed signs with solar panels
- 1 x printer.
- Additional recycled plastic posts for The Green.
- Directional sign for Moulton Crossroads

- PIR light for near St Peter's Church.

Three assets were disposed of:

- 2 x picnic benches
- 1 x Westcotec speed sign.

It was resolved that the insurance values would be increased by 5% in 2025/26.

h) To check that the levels of liability insurance are adequate.

The levels of liability cover under the Parish Council's Ansvar Policy are as follows:

| All Risks (unspecified items) | Public Liability | Fidelity Guarantee (Dishonesty) | Personal Accident | Employers' Liability |
|-------------------------------|------------------|---------------------------------|-------------------|----------------------|
| £2 | £10m | £25k | £25k | £10m |

It was resolved that the levels of liability insurance were adequate.

i) To review the Council's risk assessment.

It was resolved that the risk assessment would be approved.

j) Review of confidential cashbook and deductions by a councillor .

Ryan Bragg had reviewed the confidential cashbook when he carried out the internal control checks and confirmed that the pay, PAYE details and tax code were correct.

k) To appoint a councillor to inspect the Council's property

Mark Price agreed to check the Council's property and report back at the next meeting.

l) Letter from Moulton Village hall for an annual contribution of £2,600 for 2025-2025 towards their operational costs.

It was resolved that a contribution of £2,600 would be made towards the operational costs of the village hall.

m) Final drafts of contracts for 2025-26

The contract for grass cutting has been increased by 3.62% in line with the RPI. It was resolved that the grass cutting and village maintenance contracts for 2025-26 would be approved.

n) Email from Moulton in Bloom requesting a donation of £250 towards the cost of plants and fertiliser for the village.

It was resolved that a donation of £250 would be made.

o) Increase in One Suffolk website hosting fee.

The fee will increase from 1st April 2025 to £66 a year.

k) Changes to Lloyds bank account for information only.

Moulton Parish Council has received a letter from Lloyds Bank notifying them that bank charges of £4.25 a month will be introduced in May 2025.

10. Planning issues

a) Planning applications received between meetings.

| | | |
|----------------|--|--|
| DC/25/0147/LB | Hempstead Lodge, 1 Chippenham Road | Application for listed building consent - on North elevation, insertion of three rooflights, insert French doors in place of existing windows and increase depth of existing three windows. |
| DC/25/0295/TCA | Moulton Playing field. Parish Council application. | One Oak (T1 on plan) prune to provide ground clearance of 2 metres; group of mixed native trees (G1 on plan) crown reduction to give clearance of zip wire by 3 metres and reduce height by 5 metres; one Ash (T33 on plan) crown reduce by 3 metres to prevent overhanging. |

b) Proposals for the redevelopment of the Animal Health Trust site.

David Almond and Mark Price attended a public exhibition where the developer presented plans for 950 new homes on the Landwades Park site.

It was resolved that:

- Moulton Parish Council would contact West Suffolk Council Planning to request an informal meeting to discuss the implications of this application. Kentford Parish Council will be invited as well. Jane Horsnell and Tim James agreed to attend the meeting with the clerk, if one can be arranged.
- Moulton Parish Council would contact Kentford Parish Council to discuss a co-ordinated response to the formal planning application when it is received.

c) West Suffolk Council's Local Plan Main Modifications Consultation – for information only.

d) Planning applications received after the agenda was published:

| | | |
|---------------|---------------------------|--|
| DC/25/0405/HH | Midhill 6 Chippenham Road | Porch extension to front elevation (following demolition of existing porch) |
|---------------|---------------------------|--|

As councillors did not feel the application was controversial, the clerk agreed to submit a response of no objections under her delegated powers.

11. Highways/Rights of Way issues/tree/transport issues

a) Letter from Cambridgeshire County Council in response to Moulton Parish Council's request for a strategic review of Norwich Road.

The response from Cambridgeshire County Council said that it is difficult to restrict lorry movements as they have a right to use the highway network. An external funding source would need to be found and the applicant would have to fund at least 10% of the total cost. As Chippenham Parish Council has already bid for Local Highways Improvement Funding (LHI) this option is not available to them. If Moulton Parish Council decided to proceed, it would need to refer to Cambridgeshire County Council's Heavy Goods Vehicle Policy and follow the steps detailed in that, of which imposing a weight restriction is a last resort. The Police would also have to support any restrictions.

Suffolk County Council also responded saying that Cambridgeshire County Council should take the lead as most of the road is in Cambridgeshire. Any actions would need to be agreed by National Highways as Norwich Road links to the A11. The concern about imposing weight restrictions is that the problem would be pushed elsewhere so this would need to be reviewed as well.

It was resolved that Moulton Parish Council would revisit this when more is known about the possible development of the Lanwades Park site.

b) Off-road car park agreement.

It was resolved that the invoice amount would be increased by 2.9% in line with the current RPIx.

The Parish Council received an email from Godolphin asking for confirmation of insurance cover for the car park. This has been sent to Godolphin.

b) Update on footpath 15.

The Parish Council has received the following update:

Officers at SCC met today as per Andrew's email. Apologies again for the delayed response.

I can confirm that the applicant now has all the relevant information they need from SCC to progress an application with the WSDC, and SCC will be checking in regularly with WSDC to check on progress; with the next check to occur in early April. Please do check in with me for an update in due course.

c) Community Speedwatch update.

The full report is available on the Moulton website at <https://moulton.onesuffolk.net/parish-council/meetings/>

The new VAS are all up and running and the last few checks have shown a reduced number of motorists speeding.

d) Parking in Church Road.

A resident in Church Road contacted Moulton Parish Council about difficulties parking at weekends due to the number of walkers parking there and whether it would be possible to have permit parking in Church Road. The clerk has investigated how feasible this would be. The only parking permit areas in Suffolk are in Bury St Edmunds, Haverhill and Ipswich. There has to be evidence of a persistent problem there would be a cost involved (residents would need to buy their permits), there would need to be funding available to set up the scheme (signage etc) and evidence of community support. Applications would be made to West Suffolk Council.

Councils agreed that this was not a viable option as it would be difficult to evidence a persistent problem as the problem occurs mainly at weekend. In previous discussions with Suffolk Highways they have said that they are reluctant to support parking restrictions as they generally push the problem elsewhere.

Other possible options were discussed. One would be to investigate the possibility of extending the parking area in front of the church. Councillors agreed to check whether this would be feasible in terms of proximity to the river.

Another possibility might be 'Residents' Parking Only' signs but this would be dependent on support from residents of Church Road and obtaining permission from the landowner. There would also be a cost involved as signs would need to be purchased and installed.

It was resolved that this would be revisited at the next meeting.

e) Suggestion to put posts along the verge leading to the church.

The Parish Council would need to apply for a licence from Suffolk County Council as the verge is on Highways maintainable land. It was resolved that this would be discussed at the next meeting.

f) To discuss possible new locations for two new VAS posts.

Community Speed Watch has asked if Moulton Parish Council could install a VAS post in Dalham Road. Mark Price has found a possible site which will need to be checked against Suffolk County Council's criteria for installing VAS posts.

12. To discuss any playing field/village green/village maintenance issues:

a) Latest playing field report.

It was resolved that Mark Price would focus on the medium risk issue, repairing the fixings on the Multiplay which have worked loose. He will install brackets to secure the structure. He will also look through the ongoing issues and see which maintenance/repairs he is able to complete.

New equipment

David Almond, Richard Mather and Mark Price have found two potential sites to install a basket swing and climbing equipment for younger children.

It was resolved that Richard Edge and Richard Mather would choose the designs for the new play equipment and obtain quotes from Kompan, Caloo and on other supplier including bonded resin surfacing. They will also request quotes to replace the safety tiles around existing equipment with a bonded resin.

The clerk agreed to obtain a quote from Mortimer Contracts for bonded resin surfacing to replace the existing safety tiles and ask the price per square metre. Richard Mather agreed to meet Chris Mortimer on site.

b) Playing field bookings.

- Tuesday 8th and Wednesday 9th April 9am -3pm. Limitless Sport and Activities - Children's sports activities.
 - Saturday 7th June – Moulton Panthers 5 aside tournament all day. Green to be used for parking.
 - Saturday 21st June – birthday party 11am – 1pm with an hour's sport coaching on the field.
- Doug James agreed to unlock the gate for the event on 7th June.

13. To agree agenda items for the Annual Parish Meeting.

It was resolved that the same format would be used as for previous years. The Annual Meeting of the Parish Council will start at 6.30pm on Monday 19th May 2025 followed by the Annual Parish Meeting at 7.30pm. Written copies of reports will be requested so that they can be circulated prior to the meeting. In addition to reports from county and district councillors, Moulton Panthers, Moulton Wildlife Group and Moulton Village Hall, reports will also be requested from Reverend Chris Childs, Community Speed Watch and the Moulton Charity.

14. To discuss any village issues:

a) Update on the new village sign.

Councillors agreed that they were happy with the amended colour version of the sign. It was resolved that the clerk would apply to Suffolk County Council for a Street Furniture Licence and that the payment of £150 would be approved.

Once a Street Furniture Licence has been obtained it was resolved that the clerk would apply for planning permission to install the sign. The cost will be between £298 and £588 less a 50% reduction for parish councils.

- b) Email from Plug In Suffolk (Suffolk County Council) asking if Moulton Parish Council would support the installation of EV chargers in the village hall car park.**

It was resolved that Moulton Parish Council would confirm its support to Suffolk County Council. The project will be discussed by the Village Hall Committee at their next meeting.

- c) Organising CPR/defibrillator training.**

It was resolved that Moulton Parish Council would support the suggestion to organise CPR and defibrillator training. Jane Horsnell agreed to look into the cost of training.

15. To confirm the dates of meetings in 2025/26.

The following dates were confirmed:

- Monday 19th May 2025 - Annual Meeting of the Parish Council followed by Moulton's Annual Parish Meeting at 7.30pm
- Monday 21st July 2025
- Monday 15th September 2025
- Monday 17th November 2025
- Monday 19th January 2026
- Monday 16th March 2026

16. To discuss the following correspondence:

- a) Email from One Suffolk about a reduction in the price of a gov.uk domain name to £25 a year and £2 a month for a gov.uk email address.**

It was resolved that Moulton Parish Council would sign up for a gov.uk domain name at a cost of £25 a year and £24 a year for a gov.uk email address for the Parish Council.

- b) Letter from Suffolk Accident Rescue Service requesting a donation.**

It was resolved that a donation of £100 would be made.

- c) SALC area forum for the Western Area Tuesday 25th March online 7-8.30pm to discuss devolution.**

No councillors wished to attend.

12. Any other business for noting or including on the agenda of the Annual Meeting of the Parish Council on Monday 19th May 2025 at 6.30pm and the Annual Parish Meeting at 7.30pm.

The following items are for including on the next agenda:

- Replacing the Keep off the grass signs near the Church.
- Replacing the directional sign near Primary School – get quote
- Replacing the Moulton sign near the Primary School

There being no further business the main meeting closed at 8.28pm.

Signed (Chairman) Dated